

## Authorization to Use or Disclose Health Information

**Patient Name:** \_\_\_\_\_ **Date Of Birth:** \_\_\_\_\_

**Please print full name**

1. I authorize the use or disclosure of the above named individual's health information by \_\_\_\_\_ as described below.

2. **The type of information to be used or disclosed is as follows:**

☐ My complete medical records **or** check the appropriate boxes below,

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Clinic Note                | <input type="checkbox"/> Progress Note     | <input type="checkbox"/> Anesthesia/Sedation Record  | <input type="checkbox"/> Other (Specify below): |
| <input type="checkbox"/> Prescription History       | <input type="checkbox"/> Consultation Note | <input type="checkbox"/> Bill for Service            |   |
| <input type="checkbox"/> Laboratory Result          | <input type="checkbox"/> Radiology Report  | <input type="checkbox"/> History and Physical Report |   |
| <input type="checkbox"/> Operative/Procedure Report | <input type="checkbox"/> Pathology Report  |  |   |

The above information can be released from the date of \_\_\_\_\_ through \_\_\_\_\_  
**Or** ☐ the period of time encompassing all dates of service at \_\_\_\_\_

3. I understand that the information in my health record may include information relating to sexually transmitted disease, HIV/AIDS, behavioral or mental health services or alcohol and drug abuse.
4. The information identified above may be used or disclosed to and/ or requested from the following individual(s) or organization(s):

\_\_\_\_\_  
**Name of Organization or Individual**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Phone Number**

\_\_\_\_\_  
**Fax Number**

5. This information for which I am authorizing disclosure will be used for the following purpose:  
☐ my personal use    ☐ sharing with other health care providers    ☐ workman's compensation  
☐ other: \_\_\_\_\_
6. I understand that I have a right to revoke this authorization at any time. I understand that if I revoke this authorization, I must do so in writing and present my written revocation to the medical record department. I understand that the revocation will not apply to information that has already been released in response to this authorization. I understand that the revocation will not apply to my insurance company when the law provides my insurer with the right to contest a claim under my policy.
7. **This authorization will expire on** ☐ \_\_\_\_\_ (Date) or ☐ is valid as long as I am a patient of this practice. If I fail to specify an expiration date, this authorization will expire in six months from the date of this authorization.
8. I understand that once the above information is disclosed, the recipient may redisclose it, and the federal privacy laws or regulations may not protect the information.
9. I understand the use or disclosure of the information identified above is voluntary. I need not sign this form to ensure access to medical treatment.

\_\_\_\_\_  
**Signature of patient or legal representative**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
If signed by legal representative, relationship to patient

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Date